

# Gamerco Water and Sanitation District

## Minutes

Wednesday, October 13, 2021 at 6:00 p.m.

#3 Tom Komfala Road, Gamerco, N.M.

1. Roll Call at 6:00 p.m.

Board President	Kenny Carabajal Sr.	Present
Board Vice President	Salvador Nava	Present
Board Treasury	Open	
District Manager	Open	
Board Member	Teri Fraizer	

2. Approval of Agenda

Motioned by Kenny Carabajal

2<sup>nd</sup> by Salvador Nava

All in Favor

3. Approval of Minutes from August 26, 2021

Motioned by Kenny Carabajal

2<sup>nd</sup> by Salvador Nava

All in Favor

4. Financial Report by Salvador Nava

Salvador reported the balance sheet, operating Budget, maintenance Budget, deposits and account balances. He also reported the revenues and expenses, including the net income for Gamerco Water and Sanitation District.

Kenny Carabajal reported that the negative balance was a result of the valve location project. This project is a money well spent as this project needed to take place and we have made significant progress.

5. Water Operator Report was given by Salvador Nava. The September 2021 BacT Samples was successful. There are meters in the Gamerco area that are not reading and will

need additional antennas. We are still working on misreads and are working with the Billing Company to resolve the issues.

Upcoming Projects:

October Water Samples

Work Orders created by the Billing Department

Report for Board of Directors Meetings

L&T would like to obtain a repairs and maintenance budget for repairs that is under \$5,000.

The board members should not be involved in the day to day operations of Gamercos Water and Sanitation District. The board is in the process of hiring a district manager with no success. The position has been posted in the newspaper with no responses. At this time the board has no choice and must be involved in the day to day operations of Gamercos Water and Sanitation District.

Motion by Kenny Carabajal

2<sup>nd</sup> by Salvador Nava

All in Favor

6. Manager's Report

The president and vice president is running the day to day operations and are considering posting the position in the Albuquerque area to try and fill the position.

Sewers were snaked out/cleaned last week. There are 25 valves remaining that need to be located. There will be a hold on spending until the trash truck is purchased.

Motion by Kenny Carabajal

2<sup>nd</sup> by Salvador Nava

All in Favor

7. New Business

a. Resident water grievances for customers that are overbilled. Kenny will get with Glenda and Salvador to resolve these issues.

Residents need to be responsible for water leaks that occur on their side of the property. Leaks are the many reasons for the bills being high.

- b. Trash Truck – Method of Payment – Documents and information will be mailed to the office. We may be able to obtain funding from the state with low interest rates.
- c. Valves that need to be replaced will cost approximately \$4,000 each.
- d. Remodeling of the interior of the pump house office. Kenny and Salvador both agreed that the office needs to be remodeled. The budget to remodel the office to be no more than \$1,000.

Motioned by Salvador Nava

2<sup>nd</sup> by Kenny Carabajal

All in Favor

- e. Purchase Stop Signs, Speed Limit Signs, Street Signs, Poles and Brackets. Kenny is requiring that we receive three (3) bids to purchase these items as with any other purchases.

#### 8. Old Business

- a. ICIP – Gamerco Water and Sanitation District – The wish list has been submitted to the state and are awaiting the Senators decision.
- b. Water Shut Off Protocol and Procedures – Currently, the residents are given a fifteen (15) day notice prior to having their water shut off for delinquent accounts. The accounting company has a full handle on who gets disconnected and who gets their water restored. The Gamerco office has no control of those actions. That is adequate notice as other utility companies give a three (3) day notice. Restoral will be completed if the customer has paid their bill in full and we get an order from Glenda to restore services.
- c. Resolution to remove Magdalena Garcia as the Gamerco Water and Sanitation District Secretary. Ms. Garcia has been terminated from her position at GWSD and this item was a recap from the previous meeting.
- d. Gamerco Water and Sanitation District Employee Raise of 6%. The \$1 raise for all the employees has been completed. The GWSD has landed a very reliable, dependable and productive crew. There is currently a trash truck driver, foreman, two laborers and the secretary that are employed at the Gamerco office.
- e. Review and adjust sewer rate. Salvador will follow up with this item.
- f. New Trash Truck – This item is tabled awaiting the senator’s decision.

9. Adjourn

Motion by Kenny Carabajal at 6:30 p.m.

2<sup>nd</sup> by Salvador Nava

All in Favor